

**EDUCATIONAL MINISTRIES**

**CAMP VOUCHER**

For counselors and directors to record expenses incurred by them and for which they would like to be reimbursed. This voucher should be filled out by the person incurring the expense, signed by the director, recorded on the financial report and mailed to:

Pacific Northwest Conference, UCC

Camp Registrar

Veradale UCC

611 N Progress Rd

Spokane Valley, WA 99037

CAMP \_\_\_\_\_ DATES OF CAMP \_\_\_\_\_

YOUR NAME \_\_\_\_\_

YOUR ADDRESS \_\_\_\_\_

\_\_\_\_\_

- 1. Travel Expense to the Training Event:
  - a. Car: \_\_\_\_\_ miles @ \$.13/mile \$ \_\_\_\_\_  
(add \$.03 per mile for each passenger attending the event)
  - b. Other transportation \$ \_\_\_\_\_  
(bus, taxi, etc.)
  
- 2. Travel Expense to the Camp:
  - a. Car: \_\_\_\_\_ miles @ \$.13/mile \$ \_\_\_\_\_  
(add \$.03 per mile for each passenger working at the camp.  
Do not include paying participants)
  - b. Other transportation \$ \_\_\_\_\_
  
- 3. Other Expenses (crafts, projects, snacks, etc.) \$ \_\_\_\_\_

PLEASE NOTE: You MUST provide receipts as documentation for any purchases you made for which you want to be reimbursed or for which you wish to claim a donation.

**TOTAL EXPENSES:** \$ \_\_\_\_\_

This voucher authorized by \_\_\_\_\_  
Signature of Director

If you wish to consider all or part of the expenses listed above as a gift to the PNC-UCC Camping Program, please not this below.

Please accept \_\_\_\_\_ of the expenses listed as a gift. Your Initials: \_\_\_\_\_